Staff-Student Action Log





Purpose	The core purpose of the academic representation system, which aligns with the revised UK Quality Code, is to achieve positive change that improves the educational experience of students at Royal Holloway and engages students as partners in the development, assurance, and enhancement of their learning.
Reports to	School Education Committee – UG and PGT School Research Student Oversight Committee - PGR
Department	Economics
Regular meetings per year	3-6
Quorum	5

Attendance Monitoring

	Date and Time	Location	Attendance
November Meeting (compulsory)	4 December 2024	MS Teams	Staff: Hui Shing, Petar Stankov, Andrew Seltzer, Greg Leurs Students: YR2: Nicole Phan (Chair), Sabeer Ahluwalia, Lyon Chea, Ana Da Silva Pinto Da Costa, Emilija Herca Seicane, Aastha Mutreja, Shubham Shah, Diya Suri. YR1: Anais Dhadda Apologies: Dan Anderberg (HoD), JoshuaWalker (YR2)
December Meeting (optional)			
February Meeting (compulsory)			
March Meeting (optional)			
April Meeting (compulsory)			
May Meeting (optional)			

Actions

Action No.	Agreed Action (Include reason for agreed action)	Date Action Agreed	Responsible	Due	Date Action Completed	Outcome
2425-1	Feed back to students support relating maths, R and identify support gaps.	4 Dec 24	NP	Next Meeting		
2425-2	Remind students about support available to them, esp. mental health and wellbeing.	4 Dec 24	HS	Before Vacation		
2425-3	Look into better ways of keeping track of employability module progress.	4 Dec	NP	Next Meeting		

Notes:

Feel free to use this space to make note of anything of importance, in addition to the actions above, that don't require an action.

	Notes
Meeting 1	PS led discussion into three proposed changes related to the curriculum: 1) Replicating new EC1101 assessment, 2) Economics of Al module and 3) bringing back and changing assessment of EC3322 module. These were generally met with positively. GL reminded students of library opening hours, load periods and Bloomberg sessions.
Meeting 2	
Meeting 3	
Meeting 4	
Meeting 5	
Meeting 6	