

## Staff-Student Action Log



Purpose	The core purpose of the academic representation system, which aligns with the revised UK Quality Code, is to achieve positive change that improves the educational experience of students at Royal Holloway and engages students as partners in the development, assurance, and enhancement of their learning.
Reports to	School Education Committee – UG and PGT School Research Student Oversight Committee - PGR
Department	Economics
Regular meetings per year	3-6
Quorum	5

### Attendance Monitoring

	Date and Time	Location	Attendance
November Meeting (compulsory)	Nov 9 14:00	MS Teams	10 – see register in folder.
December Meeting (optional)			
February Meeting (compulsory)	Jan 31 10:00	MS Teams	7 – see register in folder.
March Meeting (optional)			
April Meeting (compulsory)	Apr 29 14:00	MS Teams	8 – Nicole Phan (YR1) Staff – Hui Shing, Petar Stankov, Dan Anderberg, Greg Veramendi, Emma Burnett, Melanie Collard, Dave Preston.
May Meeting (optional)			



**Actions**



**Notes:**

Feel free to use this space to make note of anything of importance, in addition to the actions above, that don't require an action.

	Notes
Meeting 1	
Meeting 2	
Meeting 3	No actions required
Meeting 4	
Meeting 5	No actions required
Meeting 6	